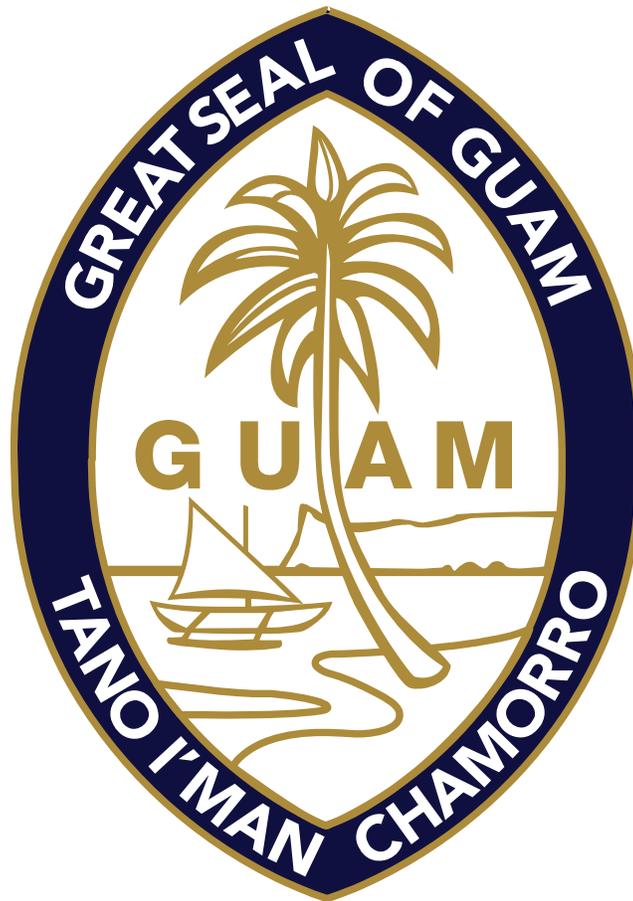


# Government of Guam



## State Fiscal Stabilization Fund Application

**Submitted To:**

**Dr. Joseph C. Conaty  
U.S. Department of Education  
Office of Elementary and Secondary Education**

**August 2009**

# **Insular Area Application for Initial Funding under the State Fiscal Stabilization Fund Program**

**CFDA Numbers: 84.394 (Education Stabilization Fund) and  
84.397 (Government Services Fund)**



**U.S. Department of Education  
Washington, D.C. 20202**

---

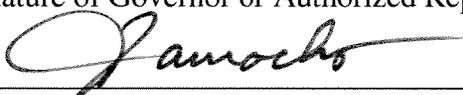
**OFFICIAL SUBMISSION:**

**GOVERNMENT OF GUAM  
AUGUST 2009**

**STATE FISCAL STABILIZATION FUND APPLICATION**

**PART 1: APPLICATION COVER SHEET**

**(CFDA Nos. 84.394 and 84.397)**

<p>Legal Name of Applicant (Office of the Governor):</p> <p>Office of the Governor of Guam</p>	<p>Applicant's Mailing Address:</p> <p>P.O. Box 2950 Hagatna, Guam 96932</p>
<p>State Contact for the Education Stabilization Fund (CFDA No. 84.394)</p> <p>Name: Shawn Gumataotao</p> <p>Position and Office: Deputy Chief of Staff</p> <p>Contact's Mailing Address:</p> <p>P.O. Box 2950 Hagatna, Guam 96932</p> <p>Telephone: (671) 472.8931</p> <p>Fax:</p> <p>E-mail address: shawn.gumataotao@guam.gov</p>	<p>State Contact for the Government Services Fund (CFDA No. 84.397)</p> <p><i>(Enter "same" if the same individual will serve as the contact for both the Education Stabilization Fund and the Government Services Fund.)</i></p> <p>Name: Same</p> <p>Position and Office:</p> <p>Contact's Mailing Address:</p> <p>Telephone:</p> <p>Fax:</p> <p>E-mail address:</p>
<p>To the best of my knowledge and belief, all of the information and data in this application are true and correct.</p>	
<p>Governor or Authorized Representative of the Governor (Printed Name):</p> <p align="center">Governor Felix P. Camacho</p>	<p>Telephone:</p>
<p>Signature of Governor or Authorized Representative of the Governor:</p> 	<p>Date:</p> <p align="center"><i>28 July 2009</i></p>
<p>Recommended Statement of Support from the Chief State School Officer <i>(Optional)</i>:</p> <p>The State educational agency will cooperate with the Governor in the implementation of the State Fiscal Stabilization Fund program.</p>	
<p>Chief State School Officer (Printed Name):</p> <p>Dr. Nerissa Bretania-Schafer</p>	<p>Telephone:</p>
<p>Signature of the Chief State School Officer:</p>	<p>Date:</p>

## PART 2: PROGRAMMATIC ASSURANCES

The Governor or his/her authorized representative assures that, in consultation with the U.S. Department of Education, the Insular Area will take actions to:

- (1) Enhance the qualifications and effectiveness of teachers in public elementary and secondary schools.
- (2) Establish a longitudinal data system that includes the elements described in section 6401(e)(2)(D) of the America COMPETES Act (20 U.S.C. 9871(e)(2)(D)).
- (3) Improve the quality of its academic standards and assessments and implement the enhanced standards and assessments.
- (4) Modernize, renovate, and repair public educational facilities that are used primarily for classroom instruction.
- (5) Strengthen the technology infrastructure of public elementary and secondary schools, public institutions of higher education, and governmental agencies.
- (6) Establish or complete the implementation of a credible financial management system that is consistent with the standards in 34 C.F.R. 80.20(a) and (b) and that will enable the Insular Area to fully implement corrective actions regarding a financial management system established in audit determinations, corrective action plans, and special conditions, as applicable.

The Governor or his/her authorized representative further assures that the Insular Area will submit an application for the remaining portion of its State Fiscal Stabilization Fund allocation (i.e., the phase two application) at such time and containing such information as the Department may require. As part of that phase two application, the Governor will submit baseline data for each of the assurances referenced above and a comprehensive plan describing how the Insular Area will make progress relative to each assurance.

Governor or Authorized Representative of the Governor (Printed Name): Governor Felix P. Camacho	
Signature: 	Date: 28 July 2009

**PART 3, SECTION A: MAINTENANCE-OF-EFFORT (MOE) ASSURANCE**

SPECIAL NOTES:

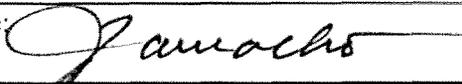
- The Governor or his/her authorized representative should check only those MOE requirements that he or she anticipates the Insular Area will meet. If the Governor or his/her authorized representative anticipates that the Insular Area will be unable to meet one or more of the requirements, he or she must sign the additional waiver assurance in Part 3, Section B.
- For the purpose of determining MOE, support for public institutions of higher education (IHEs) must not include support for capital projects or for research and development or tuition and fees paid by students.

The Governor or his/her authorized representative assures the following (*check appropriate assurances that apply*):

- In FY 2009, the Insular Area will maintain non-Federal support for elementary and secondary education at least at the level of such support in FY 2006.
- In FY 2010, the Insular Area will maintain non-Federal support for elementary and secondary education at least at the level of such support in FY 2006.
- In FY 2011, the Insular Area will maintain non-Federal support for elementary and secondary education at least at the level of such support in FY 2006.
- In FY 2009, the Insular Area will maintain non-Federal support for public IHEs at least at the level of such support in FY 2006.
- In FY 2010, the Insular Area will maintain non-Federal support for public IHEs at least at the level of such support in FY 2006.
- In FY 2011, the Insular Area will maintain non-Federal support for public IHEs at least at the level of such support in FY 2006.

**---OR---**

\_\_\_\_\_ To the best of his/her knowledge and based on the best available data, the Insular Area will be unable to meet any of the above-referenced maintenance-of-effort requirements.

Governor or Authorized Representative of the Governor (Printed Name): Governor Felix P. Camacho	
Signature: 	Date: <i>28 July 2009</i>

**PART 3, SECTION B: MAINTENANCE-OF-EFFORT WAIVER ASSURANCE**

**SPECIAL NOTES:**

- If the Insular Area anticipates that it will be unable to comply with one or more of the Stabilization program MOE requirements referenced in Part 3, Section A of the application, the Insular Area must provide the assurance below.
- An Insular Area that anticipates meeting all of the Stabilization program MOE requirements should not complete the waiver assurance in this section of the application. (The criterion for a waiver of the MOE requirements is provided in the May 1, 2009 MOE guidance issued by the Department. That guidance, which applies generally to the Insular Areas, is available on the Department's website at <http://www.ed.gov/policy/gen/leg/recovery/statutory/moe-guidance.pdf>.)

The Governor or his/her authorized representative assures the following:

To the best of his/her knowledge and based on the best available data, the Insular Area meets or will meet the eligibility criterion for a MOE waiver for each of the Stabilization program MOE requirements that the Governor or his/her authorized representative anticipates the Insular Area will be unable to meet.

Governor or Authorized Representative of the Governor (Printed Name): Governor Felix P. Camacho	
Signature: 	Date: <i>28 July 2009</i>

**PART 3, SECTION C: MAINTENANCE-OF-EFFORT BASELINE DATA**

**SPECIAL NOTES:**

- The levels of non-Federal support for public institutions of higher education must exclude support for capital projects or for research and development and tuition and fees paid by students.
- The levels of non-Federal support may be actual amounts or projected amounts that are based on the best available data.
- If an Insular Area subsequently seeks a waiver of one or more of the MOE requirements, the data included in the waiver request must represent the actual levels of non-Federal support.

**1. Levels of non-Federal support for elementary and secondary education** *(the amounts may reflect the levels of non-Federal support on either an aggregate basis or a per-student basis):*

<b>FY 2006</b>	<b><u>\$158,620,652</u></b>
<b>FY 2008</b>	<b><u>\$194,733,756</u></b>
<b>FY 2009</b>	<b><u>\$185,998,949</u></b>
<b>FY 2010*</b>	<b><u>\$189,288,540</u></b>
<b>FY 2011*</b>	<b>\$ _____</b>

(\* Provide data to the extent that data are currently available.)

**2. Levels of non-Federal support for public institutions of higher education** *(the amounts may reflect the levels of non-Federal support on either an aggregate basis or a full-time equivalent (FTE) basis):*

<b>FY 2006</b>	<b><u>\$44,981,188</u></b>
<b>FY 2008</b>	<b><u>\$47,302,400</u></b>
<b>FY 2009</b>	<b><u>\$47,354,749</u></b>
<b>FY 2010*</b>	<b><u>\$46,747,229</u></b>
<b>FY 2011*</b>	<b>\$ _____</b>

(\* Provide data to the extent that data are currently available.)

**3. Additional Submission Requirements:** In an attachment to the application –

- (a) Identify and describe the data sources used in determining the levels of non-Federal support for elementary and secondary education; - and -
- (b) Identify and describe the data sources used in determining the levels of non-Federal support for public IHEs.

The budget information for elementary and secondary education and public institutions of higher education was prepared by the Government of Guam's Bureau of Budget and Management Research. The Bureau compiled data from annual budget laws, allotment releases, and financial information from the Government of Guam's AS400 system to determine funding levels reported in this application.

Further information about the funding sources is available through BBMR (POC: Mr. Arthur Mariano - [art.mariano@bbmr.guam.gov](mailto:art.mariano@bbmr.guam.gov)).

## PART 4, SECTION A: USES OF THE EDUCATION STABILIZATION FUNDS

### SPECIAL NOTES:

- This section requests data on the Education Stabilization Fund (CFDA No. 84.394).
- The Department will award 81.8 percent of the Insular Area's total State Fiscal Stabilization Fund allocation under the Education Stabilization Fund and 18.2 percent under the Government Services Fund (CFDA No. 84.397) unless the Insular Area demonstrates, to the satisfaction of the Secretary, that a variation in these percentages is warranted.

### 1. Allocation of Education Stabilization Funds Between Elementary and Secondary Education and Public Higher Education

- (a) Amount of the Insular Area's total Education Stabilization Fund allocation that will be used for elementary and secondary education:

\$69,008,784.00

- (b) Amount of the Insular Area's initial Education Stabilization Fund allocation (i.e., amount of the 67 percent provided under this initial application) that will be used for elementary and secondary education:

\$40,893,816.00

- (c) Amount of the Insular Area's total Education Stabilization Fund allocation that will be used for public higher education:

\$18,287,422.00

- (d) Amount of the Insular Area's initial Education Stabilization Fund allocation (i.e., amount of the 67 percent provided under this initial application) that will be used for public higher education:

\$18,287,422.00

## **2. Projects, Activities, or Services to Be Supported with Education Stabilization Funds**

### **(A) Proposed Revision to the Amount of the Education Stabilization Fund Allocation**

#### **Additional Submission (Optional):**

If the Insular Area would like to receive a total Education Stabilization Fund allocation (in phases one and two) that is an amount other than 81.8 percent of its total State Fiscal Stabilization Fund allocation (in phases one and two), the Insular Area must indicate, in an attachment to its application, the percentages of the total allocation that it seeks under both the Education Stabilization Fund and the Government Services Fund. The Insular Area must demonstrate, to the satisfaction of the Secretary, that a variation in the established percentages is warranted.

### **(B) Required Uses of Funds**

The Insular Area must use a portion of its total Education Stabilization Fund allocation for the following purposes:

- (a) to modernize, renovate, or repair public educational facilities that are used primarily for classroom instruction; and
- (b) to enhance the qualifications and effectiveness of teachers in public elementary and secondary schools.

#### **Additional Submission Requirement:**

For these required uses of funds, the Insular Area must –

- (a) identify and describe the specific projects, activities, or services that it proposes to support with its total Education Stabilization Fund allocation;
- (b) provide preliminary budget estimates of the amount of Education Stabilization funds that it proposes to use for each of the proposed projects, activities, or services; and
- (c) provide a timeline for implementing the projects or activities or providing the services.

The Insular Area must demonstrate, to the satisfaction of the Secretary, that the amount of funds that it proposes to use for these purposes is sufficient to enable it to improve substantially the quality of its educational facilities and the qualifications and effectiveness of its teachers.

### **(C) Description of Other Proposed Projects, Activities, and Services**

The Insular Area must use the remaining Education Stabilization funds for other activities authorized under sections 14003 or 14004 of the American Recovery and Reinvestment Act of 2009 (ARRA).

**Additional Submission Requirement:**

In an attachment to its application, the Insular Area must –

- (a) identify and describe the other projects, activities, or services that it proposes to support with its total Education Stabilization Fund allocation;
- (b) provide preliminary budget estimates of the amount of Education Stabilization funds that it proposes to use for each of the proposed projects, activities, or services; and
- (c) provide a timeline for implementing the project or activity or providing the services.

**NOTE:** If the Insular Area has not determined how it wishes to use its total Education Stabilization Fund allocation, it may initially submit information on only those projects, activities, and services for which determinations have been made. The Department will review information on the required and other proposed uses of funds on a rolling basis as that information is submitted. In such instances, the Department may make available the phase one awards in multiple stages.

**PART 4, SECTION B: USES OF THE GOVERNMENT SERVICES FUNDS**

SPECIAL NOTES:

- This section requests data on the Government Services Fund (CFDA No. 84.397).
- The Department will award 81.8 percent of the Insular Area’s total State Fiscal Stabilization Fund allocation under the Education Stabilization Fund and 18.2 percent under the Government Services Fund (CFDA No. 84.397) unless the Insular Area demonstrates, to the satisfaction of the Secretary, that a variation in these percentages is warranted.

**(A) Proposed Projects, Activities, or Services to Be Supported with Government Services Funds**

**Additional Submission (Optional):**

If the Insular Area would like to receive a total Government Services Fund allocation (in phases one and two) that is an amount other than 18.2 percent of its total State Fiscal Stabilization Fund allocation (in phases one and two), the Insular Area must indicate, in an attachment to its application, the percentages of the total allocation that it seeks under both the Education Stabilization Fund and the Government Services Fund. The Insular Area must demonstrate, to the satisfaction of the Secretary, that a variation in the established percentages is warranted.

**(B) Required Uses of Funds**

The Insular Area must use a portion of its total Government Services Fund allocation to establish or complete the implementation of a credible financial management system that is consistent with the standards in 34 C.F.R. 80.20(a) and (b) and that will enable it to fully implement corrective actions regarding a financial management system established in audit determinations, corrective action plans, and special conditions, as applicable.

**Additional Submission Requirement:**

For this required use of funds, the Insular Area must –

- (a) identify and describe the specific actions it will take to establish or complete the implementation of a credible financial management system;
- (b) provide preliminary budget estimates of the amount of Government Services funds that it proposes to use for this activity; and
- (c) provide a timeline for implementing the activity.

The Insular Area must demonstrate, to the satisfaction of the Secretary, that the amount of funds that it proposes to use for this purpose is sufficient to enable it to fully implement a credible financial management system.

### **(C) Description of Other Proposed Projects, Activities, and Services**

The Insular Area must use the remaining Government Services funds for other activities authorized under section 14002(b) of ARRA.

#### **Additional Submission Requirement:**

In an attachment to its application, the Insular Area must –

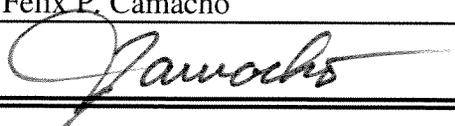
- (a) identify and describe the other projects, activities, or services that it proposes to support with its total Government Services Fund allocation;
- (b) provide preliminary budget estimates of the amount of Government Services funds that it proposes to use for each of the proposed projects, activities, or services; and
- (c) provide a timeline for implementing the projects or activities or providing the services.

**NOTE:** If the Insular Area has not determined how it wishes to use its total Government Services Fund allocation, it may initially submit information on only those projects, activities, and services for which determinations have been made. The Department will review information on the required and other proposed uses of funds on a rolling basis as that information is submitted. In such instances, the Department may make available the phase one awards in multiple stages.

**PART 5: ACCOUNTABILITY, TRANSPARENCY, AND  
REPORTING ASSURANCES**

The Governor or his/her authorized representative assures that the Insular Area will comply with all of the accountability, transparency, and reporting requirements that apply to the Stabilization program, including the following:

- For each year of the program, the Insular Area will submit a report to the Secretary, at such time and in such manner and containing such information as the Secretary may require. (American Recovery and Reinvestment Act of 2009 (ARRA) Division A, Section 14008)
- The Insular Area will cooperate with any Comptroller General evaluation of the uses of funds and the impact of funding on the progress made toward closing achievement gaps. (ARRA Division A, Section 14009)
- If the Insular Area uses funds for any infrastructure investment, it will certify that the investment received the full review and vetting required by law and that the Governor accepts responsibility that the investment is an appropriate use of taxpayer funds. This certification will include a description of the investment, the estimated total cost, and the amount of covered funds to be used. The certification will be posted on the Insular Area's website and linked to [www.Recovery.gov](http://www.Recovery.gov). The Insular Area may not use funds under the ARRA for infrastructure investment funding unless this certification is made and posted. (ARRA Division A, Section 1511)
- The Insular Area will submit reports, within 10 days after the end of each calendar quarter, that contain the information required under section 1512(c) of the ARRA in accordance with any guidance issued by Office of Management and Budget or the Department. (ARRA Division A, Section 1512(c))
- The Insular Area will cooperate with any Inspector General examination of records under the program. (ARRA Division A, Section 1515)

Governor or Authorized Representative of the Governor (Printed Name): Governor Felix P. Camacho	
Signature: 	Date: <i>28 July 2009</i>

**PART 6: OTHER ASSURANCES AND CERTIFICATIONS**

The Governor or his/her authorized representative assures or certifies the following:

- The Insular Area will comply with all applicable assurances in OMB Standard Forms 424B and D (Assurances for Non-Construction and Construction Programs), including the assurances relating to the legal authority to apply for assistance; access to records; conflict of interest; merit systems; nondiscrimination; Hatch Act provisions; labor standards; flood hazards; historic preservation; protection of human subjects; animal welfare; lead-based paint; Single Audit Act; and the general agreement to comply with all applicable Federal laws, executive orders and regulations.
- With respect to the certification regarding lobbying in Department Form 80-0013, no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making or renewal of Federal grants under this program; the Insular Area will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," when required (34 C.F.R. Part 82, Appendix B); and the Insular Area will require the full certification, as set forth in 34 C.F.R. Part 82, Appendix A, in the award documents for all subawards at all tiers.
- The Insular Area will comply with all of the operational and administrative provisions in Title XV and XIV of the ARRA, including Buy American Requirements (ARRA Division A, Section 1605), Wage Rate Requirements (ARRA Division A, Section 1606), and any applicable environmental impact requirements of the National Environmental Policy Act of 1970 (NEPA), as amended, (42 U.S.C. 4371 et seq.) (ARRA Division A, Section 1609).
- The Insular Area will comply with the following provisions of Education Department General Administrative Regulations (EDGAR), as applicable: 34 CFR Part 74 -- Administration of Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations; 34 CFR Part 76 -- State-Administered Programs, including the construction requirements in section 75.600 through 75.617 that are incorporated by reference in section 76.600; 34 CFR Part 77 -- Definitions that Apply to Department Regulations; 34 CFR Part 80 -- Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, including the procurement provisions; 34 CFR Part 81 -- General Education Provisions Act— Enforcement; 34 CFR Part 82 -- New Restrictions on Lobbying; 34 CFR Part 85 -- Governmentwide Debarment and Suspension (Nonprocurement).

Governor or Authorized Representative of the Governor (Printed Name): Governor Felix P. Camacho	
Signature: 	Date: 28 July 2009

# State Fiscal Stabilization Fund

Education Stabilization Fund (ESF)

&

Government Service Fund (GSF)

Project Listing

&

Fund Allocation (By Year)

**Government of Guam**  
**State Fiscal Stabilization Fund (SFSF) Program**  
**Education Stabilization Fund and Government Service Fund**  
**Proposed Projects - 2009**

FUND:	RECIPIENT DEPT.:	PROJECT DESCRIPTION:	FUNDING LEVEL:
<b>EDUCATION STABILIZATION FUND (ESF)</b>			
<b>Public Primary &amp; Secondary Education</b>			
Department of Education			
Capital Improvement Projects (School Renovations & Repairs)			\$32,450,000
Technology / FMIS Infrastructure:			
FMIS Infrastructure Projects			\$4,358,325
FMIS Hardware (Student Mgmt. System)			\$584,721
FMIS Software			\$1,848,194
FMIS Teaching Tools			<u>\$1,652,576</u>
Total (Primary & Secondary Education)			\$40,893,816
<b>Public Higher Education</b>			
University of Guam			
Capital Improvement Projects			\$17,000,000
Guam Community College			
Capital Improvement Projects			\$70,000
Redundant Network & VoIP Systems			\$905,000
Sungard Higher Education Software			<u>\$312,422</u>
Total (Public Higher Education)			\$18,287,422
TOTAL (2009 EDUCATION STABILIZATION FUND):			<u>\$59,181,238</u>
<b>GOVERNMENT SERVICE FUND (GSF)</b>			
<b>Public Primary &amp; Secondary Education</b>			
Department of Education			
GDOE FMIS Upgrades (Hardware & Software)			\$5,000,000
<b>Public Higher Education</b>			
Guam Community College			
Capital Improvement Projects			<u>\$8,167,463</u>
TOTAL (2009 GOVERNMENT SERVICE FUND):			<u>\$13,167,463</u>
GRAND TOTAL (2009 ESF & GSF)			<u><u>\$72,348,701</u></u>

**Government of Guam**  
**State Fiscal Stabilization Fund (SFSF) Program**  
**Education Stabilization Fund and Government Service Fund**  
**Proposed Projects - 2010**

FUND:	RECIPIENT DEPT.:	PROJECT DESCRIPTION:	FUNDING LEVEL:
<b>EDUCATION STABILIZATION FUND (ESF)</b>			
<b>Public Primary &amp; Secondary Education</b>			
<b>Department of Education</b>			
		<b>Capital Improvement Projects (School Renovations &amp; Repairs)</b>	<b>\$12,226,178</b>
		<b>Technology / FMIS Infrastructure:</b>	
		<b>FMIS Teaching Tools</b>	<b>\$5,888,790</b>
		<b>FMIS Student Ebook Project</b>	<b><u>\$10,000,000</u></b>
		<b>Total (Primary &amp; Secondary Education)</b>	<b>\$28,114,968</b>
<b>Government of Guam - Education Entities</b>			
<b>Guam Public Library System</b>			
		<b>Capital Improvement Projects</b>	<b>\$539,000</b>
<b>Guam Educational Telecommunications Corp. (Guam PBS)</b>			
		<b>Capital Improvement Projects</b>	<b><u>\$495,000</u></b>
		<b>Total (Public Higher Education)</b>	<b>\$1,034,000</b>
		<b>TOTAL (2010 EDUCATION STABILIZATION FUND):</b>	<b><u>\$29,148,968</u></b>
<b>GOVERNMENT SERVICE FUND (GSF)</b>			
<b>Bureau of Information Technology</b>			
		<b>Computer Assisted Mass Appraisal (CAMA) System</b>	<b>\$3,600,000</b>
<b>Unified Judiciary of Guam</b>			
		<b>Case Management System</b>	<b><u>\$2,885,468</u></b>
		<b>TOTAL (2010 GOVERNMENT SERVICE FUND):</b>	<b><u>\$6,485,468</u></b>
		<b>GRAND TOTAL (2010 ESF &amp; GSF)</b>	<b><u><u>\$35,634,436</u></u></b>

# State Fiscal Stabilization Fund

Government of Guam

Departmental Requests

&

Project Descriptions



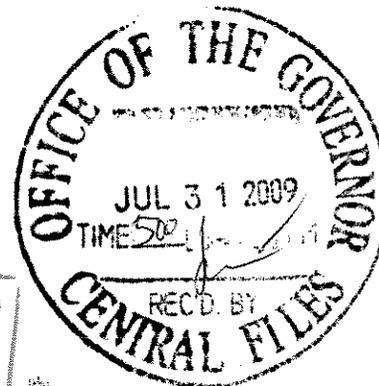
GUAM DEPARTMENT OF  
EDUCATION  
OFFICE OF THE SUPERINTENDENT

P.O. Box DE  
Hagåtña, Guam 96932  
Telephone: (671) 475-0457/0515  
Fax: (671) 472-5003  
Email: [nbunderwood@gdoe.net](mailto:nbunderwood@gdoe.net)  
[www.gdoe.net](http://www.gdoe.net)

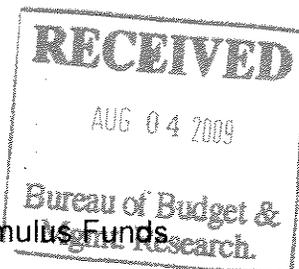


Nerissa Bretania Underwood, Ph.D.  
Superintendent of Education

July 23, 2009



The Honorable Felix P. Camacho  
Governor of Guam  
Ricardo J. Bordallo Governor's Complex  
Adelup, Guam 96910



RE: Department of Education Request for Stimulus Funds

Dear Governor Camacho:

Buenas yan Hafa Adai! Thank you for giving the Department of Education the opportunity to compile a list of projects that will be funded by the American Recovery and Reinvestment Act (ARRA). Although the ARRA funds provide unprecedented opportunity to provide additional support for teaching and learning, this is also made possible through your leadership and commitment to our educational community.

Please note that projects were developed based on information provided by various stakeholders inclusive of school principals and the DOE management. The projects are primarily intended to accomplish the following adopted goals:

Goal 1: All Guam Public School System students will graduate from high school prepared to pursue post-secondary education on-or off-island or to assume gainful employment within the public or private sector.

Goal 2: All Guam Public School System students will successfully progress from grade to grade and from one level of schooling to another in order to maximize the opportunities to successfully graduate from high school.

- I. Implementations of the DOE Technology Master Plan (Gateway to Success) - \$24,880,206  
This project will ensure that teachers and students have full access to technology, which will enhance learning and teaching opportunities. The procurement of laptops for each student that can facilitate learning activities and the implementation of the e-books project is among the projects. The total request also provides support for the implementation of

CFI 0809 03156

the new student management system, which will improve monitoring of student progress from grade to grade across all content areas.

Goal 4: All Guam Public School System facilities will meet high standards for health and safety and provide optimal conditions for learning objectives.

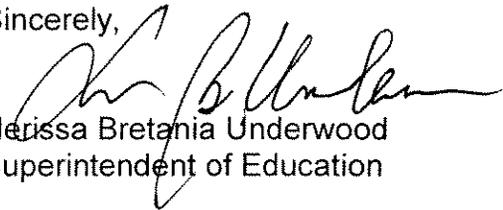
Goal 5: All Guam Public School System operations activities will maximize the critical uses of limited resources and meet high standards of accountability.

II. Capital Improvement Projects for renovation and modernization of public school facilities - \$32,450,000 A total of 36 public schools will benefit from the stimulus funds. Projects include the renovation and repair of science and computer laboratories, fine arts theater, classrooms and other portions of the school facilities.

Attached please find the detailed list of projects that the Department of Education are requesting from the ARRA funds.

Thank you again for supporting our students and teachers. Please contact me or Deputy Superintendent Bunny Sgambelluri if you need more information.

Sincerely,

  
Nerissa Bretania Underwood  
Superintendent of Education

Attachments



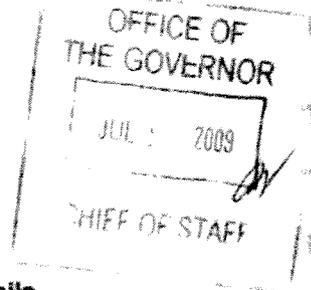
UNIVERSITY OF GUAM  
UNIBETSEDAT GUAHAN

OFFICE OF THE PRESIDENT

UOG Station, Mangilao, Guam 96923  
Telephone: (671) 735-2990 • Fax: (671) 734-2296

July 28, 2009

The Honorable Felix P. Camacho  
Governor of Guam  
Ricardo J. Bordallo Governor's Complex  
Adelup, Guam 96910



*A. Rachulap*  
CFO  
7/29  
225 fm

RE: University of Guam, ARRA Project Update & Details

Dear Governor Camacho:

Buenas yan Hafa Adai. The University respectfully requests your support in funding our revised ARRA Project Listing we are herein providing for your review and approval.

These projects, as identified and detailed in the enclosed attachments, underpin student learning and academic program quality as well as the research and services that benefit our community. They are particularly critical at this time when financial austerity has severely impacted our local appropriation funding, especially for deferred maintenance projects that have been delayed and now have become capital improvements projects necessary to stabilize our learning and research environment. Without the blessing of this ARRA funding source, the University would have been desperately looking for financial support everywhere. In the past years, the University's Plant & Facilities Office has repeatedly asked for at least three (3) million dollars annually for accumulated deferred maintenance & CIP projects only to be capped each year at six (6) hundred thousand dollars. They had cautioned the administration that the accumulated list of projects had grown and now had reached a \$40,000,000 pending project list. After losing our investment earnings (during the market crash two years ago) that funded our annual deferred maintenance account – the future was looking dark.

In making this request, we first want to thank you all for support and generosity (past & present) to the University's campus (especially with the invitations to participate in the annual DOI CIP funding grants for Guam). The University community has benefited greatly from these infrastructure improvements so far and our students will now continue to see dramatic improvements in their learning environment with the ARRA funded projects as well.

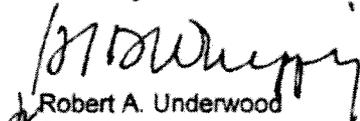
In summary, the University presents its revised project listing for the physical repair and modernization of our facilities containing classrooms, research laboratories, and some projects for student housing improvements:

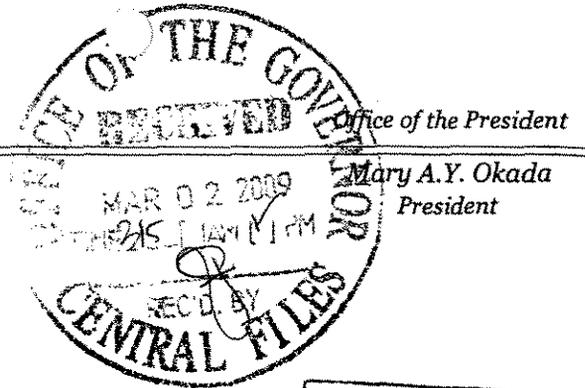
Campus Wide IT Infrastructure Upgrades	\$ 1,496,268
College of Liberal Arts & Social Sciences (English & Communications)	\$ 265,525
College of Liberal Arts & Social Sciences (Humanities & Social Sciences)	\$ 323,950
College of Liberal Arts & Social Sciences (Lecture Hall)	\$ 83,825
College of Liberal Arts & Social Sciences (Dean Circle Hs.# 9)	\$ 52,100
College of Liberal Arts & Social Sciences (Dean Circle Hs.# 14)	\$ 20,000
College of Liberal Arts & Social Sciences (Dean Circle Hs.# 15)	\$ 20,000
College of Natural & Applied Sciences (Agriculture & Life Sciences Building)	\$ 1,323,622
College of Natural & Applied Sciences (Dean Circle Hs.# 01)	\$ 60,000
College of Natural & Applied Sciences (Dean Circle Hs.# 11)	\$ 60,000
College of Natural & Applied Sciences (Dean Circle Hs.# 28)	\$ 60,000
College of Natural & Applied Sciences (Dean Circle Hs.# 34)	\$ 60,000
College of Natural & Applied Sciences (Dean Circle Hs.# 35)	\$ 60,000
Computer Center (ITRC)	\$ 1,321,768
Cancer Center (Dean Circle Hs. # 07)	\$ 29,000

Distance Learning – TADEO (Dean Circle Hs.# 06)	\$ 96,700
Dorm I (Interior Renovation)	\$ 2,061,500
Dorm I (Student Study/Meeting Hall)	\$ 225,000
Dorm II (Student Housing)	\$ 235,716
Dorm III (Student Housing)	\$ 35,591
Fine Arts	\$ 731,868
Health-Science Building	\$ 1,159,776
MARC	\$ 250,000
Marine Lab	\$ 1,526,451
Marine Lab (Dean Circle Hs.# 08)	\$ 77,150
RFK Library	\$ 1,049,414
SBPA (LG Building)	\$ 37,975
School of Education	\$ 612,000
Science Building	\$ 1,639,636
Stimulus Administration & Implementation	\$ 1,390,500
* Annex "A" – Computer Workshops	\$ 104,810
* Annex "B" – Math Classrooms	\$ 114,680
WERI Building	\$ 107,175
WERI (Dean Circle Hs.# 05)	\$ 8,000
(* - Warehouses)	
TOTAL:	\$ 17,000,000

Thank you again for all your support of the University of Guam. Should you need additional information or details, please feel free to contact Sonny Perez our Chief Plant & Facilities Officer at 735-2372/5. He will be in charge of implementation of these projects.

Sincerely,

  
 Robert A. Underwood  
 President

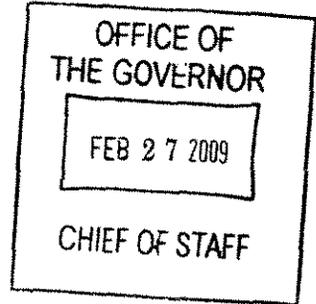


Office of the President  
Mary A.Y. Okada  
President

February 27, 2009

**MEMORANDUM**

J. George Bamba  
Chief of Staff  
Office of the Governor  
P.O. Box 2950  
Hagatna, Guam 96932



**SUBJECT:** Federal Stimulus Package "Shovel Ready" Projects

In response to your memorandum dated February 19, 2009, the Guam Community College has attached several campus projects for consideration.

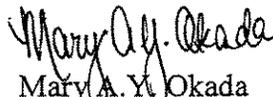
1. Student Center: Architectural & Engineering Design was funded by the Guam Community College Foundation (\$321,860). The amount needed for construction is **\$3,992,020**. This structure will provide tutoring labs, student support services, and health services.
2. Learning Resource Center: Architectural & Engineering Design was funded by the Guam Community College Foundation (\$343,000). The college also obtained a grant from the Asia American and Native Americans Pacific- Islander Serving Institutions (ANAPISI) Program in the amount of \$2,218,628. The amount needed for the remainder of the project is **\$3,025,637**.
3. Northeast Parking Area Project: In line with the college's approved Campus Master Plan (2005), the enhancement of parking spaces is necessary. The amount needed for the project is **\$513,000**.
4. Northwest Parking Area Project: In line with the college's approved Campus Master Plan (2005), the enhancement of parking spaces is necessary. The amount needed for the project is **\$423,000**.
5. Redundant Network & System Project: Provide immediate restoration of data necessary for educational services. The amount needed for the project is **\$620,000**.

2/10/09 00937

6. VoIP Telephone Systems Project: The enhancement to our telephone services will be significantly increased, while decreasing costs in the long-term. The amount needed for the project is **\$285,000**.
7. Building D Generator: In providing uninterrupted services for educational courses and integrated administrative systems, the college needs an additional generator. The amount needed for the project is **\$340,000**.
8. Sungard Higher Education Software: The college has invested over \$4,000,000 to date in a Unified Digital Campus that integrates student information, financial aid, human resources, and finance in one database. Additional enhancements are necessary to improve data collection and recruit and retain students. The amount needed for the project is **\$312,422**.
9. GCC Automotive Paint Booth: The college needs to upgrade the equipment currently used for the Auto Body program available for secondary and postsecondary students. The current paint booth does not meet the Environmental Protection Agency standards. The amount required for the project is **\$25,000**.
10. Building 500 and 600 Fire Sprinkler System Riser: GCC has aging facilities that house the construction trades program. In order to be in compliance with Guam Fire Department regulations, the purchase and installation of a fire riser is necessary. The amount for the project is **\$45,000**.

Thank you for the opportunity to present the list of projects necessary to support the educational mission of the Guam Community College. Any and all financial assistance that can be provided would be greatly appreciated.

On behalf of the Board of Trustees, faculty, administrators, but most especially our students, I would like to thank you for the continued support for the college. If there are any questions or concerns, please contact me at 735-5700.

  
Mary A. Y. Okada  
President



## Office of the Governor of Guam

P.O. Box 2950 Hagåtña, Guam 96932

TEL: (671) 472-8931 • FAX: (671) 477-4826 • EMAIL: governor@mail.gov.gu

Felix P. Camacho  
*Governor*

Michael W. Cruz, M.D.  
*Lieutenant Governor*

### MEMORANDUM

TO: Director, Bureau of Budget Management Research

FR: Director, Bureau of Information Technology 

SUBJECT: ARRA Funding (USDOE SFSF)-Computer Aided Mass Appraisal System

DATE: August 6, 2009

Per the request of the Deputy Chief of Staff, I am sending you some information on the Computer Aided Mass Appraisal (CAMA) project that the Department of Revenue & Taxation (DRT), Department of Land Management (DLM), and the Office of the Governor has been developing over the last 18 months and is seeking funding assistance through the American Recovery and Reinvestment Act of 2009 (ARRA) via the U.S. Department of Education administered State Fiscal Stabilization Fund (SFSF).

The CAMA system will allow the Government of Guam (GovGuam), through DLM, to record information required for recording land transactions and make this information available to DRT for tax assessment and billing purposes.

The following are CAMA objectives.

- a. Make real estate and land management data more accessible for GovGuam agencies, federal agencies, private sector businesses and private landowners.
- b. Increase the efficiency of GovGuam stakeholder agency work processes through process improvement, system and technology upgrades, and business process automation;
- c. Improve the accuracy and fairness of Real Property outputs such as manufacturing and utility assessments and equalized values for GovGuam.
- d. Improve Stakeholders' ability to analyze and use data and meet statutory requirements.

e. The CAMA System will be the central collection point to fully realize the benefits of improvement projects such as Real Estate Transfer Return e-filing and other e-filing initiatives.

If you should have any questions or require further information, please do not hesitate to contact my office.

**Computer Assisted Mass Appraisal System (CAMA)  
Software, Hardware & Service  
Funding Breakdown FY2010-2013**

	FY 2010	FY 2011	FY 2012	FY 2013	Total
Software - DMR-MANATRON & Services	\$1,170,818.00	\$1,376,227.00	\$919,854.00	\$1,533,101.00	\$5,000,000.00
Hardware - Land Management - Revenue & Taxation	\$748,500.00	\$432,000.00	\$0.00	\$0.00	\$1,180,500.00
Contractual Service for Document Management					
- Prep & Scan Document	\$300,000.00	\$300,000.00	\$200,000.00	\$100,000.00	\$900,000.00
- MegaTag Document	\$150,000.00	\$200,000.00	\$100,000.00	\$75,000.00	\$525,000.00
<b>Total Funds Needed</b>	<b>\$2,369,318.00</b>	<b>\$2,308,227.00</b>	<b>\$1,219,854.00</b>	<b>\$1,708,101.00</b>	<b>\$7,605,500.00</b>

**FY 2010 and FY 2011 Funded by State Fiscal Stabilization Program** Total \$4,677,545.00  
**FY 2012 and FY 2013 Proposed Funding by USDOJ OIA MCI Funding** Total \$2,927,955.00

NOTE: See attachment for Software and Services Payment Schedule from vendor.  
Hardware and Service for Document Management breakdown are estimates.  
Hardware for FY2012 are estimated

HARDWARE SUMMARY	Land	Real Property	Total	Unit Price	Total Amount
Workstation	45	20	65	\$2,500.00	\$162,500.00
Workstation - Autocad/GIS	17	7	24	\$4,500.00	\$108,000.00
Line Printer	2	5	7	\$4,000.00	\$28,000.00
Laser Printer	6	4	10	\$6,000.00	\$60,000.00
GPS Meter	10	15	25	\$2,000.00	\$50,000.00
Field Laptop	8	13	21	\$4,000.00	\$84,000.00
Color Plotter	3	2	5	\$8,000.00	\$40,000.00
Desk Top Scanner	20	14	34	\$2,000.00	\$68,000.00
Section Scanner	2	2	4	\$40,000.00	\$160,000.00
IBM Scanner - Production Scanner	1	0	1	\$320,000.00	\$320,000.00
SAN Storage	2	2	4	\$25,000.00	\$100,000.00
<b>Hardware Cost</b>					<b>\$1,180,500.00</b>

Department of Land Management							
	FY2010 QTY	FY2011 QTY	Unit Price	Total Amount	FY 2010	FY 2011	FY 2012
Workstation	30	15	\$2,500.00	\$112,500.00	\$75,000.00	\$37,500.00	\$0.00
Workstation - Autocad/GIS	5	12	\$4,500.00	\$76,500.00	\$22,500.00	\$54,000.00	\$0.00
Line Printer	1	1	\$4,000.00	\$8,000.00	\$4,000.00	\$4,000.00	\$0.00
Laser Printer	4	2	\$6,000.00	\$36,000.00	\$24,000.00	\$12,000.00	\$0.00
GPS Meter	5	5	\$2,000.00	\$20,000.00	\$10,000.00	\$10,000.00	\$0.00
Field Laptop	3	5	\$4,000.00	\$32,000.00	\$12,000.00	\$20,000.00	\$0.00
Color Plotter	2	1	\$8,000.00	\$24,000.00	\$16,000.00	\$8,000.00	\$0.00
DeskTop Scanner	8	12	\$2,000.00	\$40,000.00	\$16,000.00	\$24,000.00	\$0.00
Section Scanner	1	1	\$40,000.00	\$80,000.00	\$40,000.00	\$40,000.00	\$0.00
IBM Scanner - Production Scanner	1	0	\$320,000.00	\$320,000.00	\$320,000.00	\$0.00	\$0.00
SAN Storage	1	1	\$25,000.00	\$50,000.00	\$25,000.00	\$25,000.00	\$0.00
<b>Total Funds Needed</b>				<b>\$799,000.00</b>	<b>\$564,500.00</b>	<b>\$234,500.00</b>	<b>\$0.00</b>

Department of Revenue & Taxation							
	FY2010 QTY	FY2011 QTY	Unit Price	Total Amount	FY 2010	FY 2011	FY 2012
Workstation	5	15	\$2,500.00	\$50,000.00	\$12,500.00	\$37,500.00	\$0.00
Workstation - Autocad/GIS	5	2	\$4,500.00	\$31,500.00	\$22,500.00	\$9,000.00	\$0.00
Line Printer	1	4	\$4,000.00	\$20,000.00	\$4,000.00	\$16,000.00	\$0.00
Laser Printer	2	2	\$6,000.00	\$24,000.00	\$12,000.00	\$12,000.00	\$0.00
GPS Meter	10	5	\$2,000.00	\$30,000.00	\$20,000.00	\$10,000.00	\$0.00
Field Laptop	5	8	\$4,000.00	\$52,000.00	\$20,000.00	\$32,000.00	\$0.00
Color Plotter	1	1	\$8,000.00	\$16,000.00	\$8,000.00	\$8,000.00	\$0.00
DeskTop Scanner	10	4	\$2,000.00	\$28,000.00	\$20,000.00	\$8,000.00	\$0.00
Section Scanner	1	1	\$40,000.00	\$80,000.00	\$40,000.00	\$40,000.00	\$0.00
IBM Scanner - Production Scanner	0	0	\$320,000.00	\$0.00	\$0.00	\$0.00	\$0.00
SAN Storage	1	1	\$25,000.00	\$50,000.00	\$25,000.00	\$25,000.00	\$0.00
<b>Total Funds Needed</b>				<b>\$381,500.00</b>	<b>\$184,000.00</b>	<b>\$197,500.00</b>	<b>\$0.00</b>

<b>Total Hardware Funds Needed</b>				<b>\$1,180,500.00</b>	<b>\$748,500.00</b>	<b>\$432,000.00</b>	<b>\$0.00</b>
------------------------------------	--	--	--	-----------------------	---------------------	---------------------	---------------



# Judiciary of Guam

ADMINISTRATIVE OFFICE OF THE COURTS  
120 WEST O'BRIEN DRIVE, HAGÁTÑA, GUAM 96910-5174  
TEL: (671) 475-3544 / 477-3184



ROBERT J. TORRES  
CHIEF JUSTICE

PERRY C. TAITANO  
ADMINISTRATOR OF THE COURTS

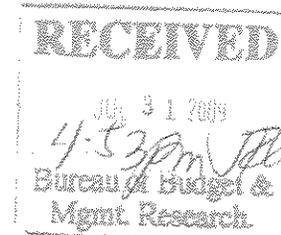
July 31, 2009

Memorandum

To: Governor of Guam  
Attn: Director, BBMR  
Art Mariano, Budget Analyst

From: Chief Justice

Subject: **Letter of Interest**  
**RE: State Fiscal Stabilization Fund (SFSF) – Government Services, American Recovery and Reinvestment Act of 2009, Division A, Title XIV, Public Law 111-5; CFDA number 84.397; Agency: US DOE**



*Hafa Adai.* The Judiciary of Guam is interested in applying for funds under the above act to procure a new case management system (CMS) aimed at improving public safety on Guam. Specifically, the 18.2 percent that can be used at your discretion for education, public safety, and other government services.

As you are aware, Chief Justice Robert J. Torres has stated the need for a new CMS in the last two *State of the Judiciary* Addresses on May 1, 2008 and May 1, 2009, as well as during our last two budget hearings on July 7, 2008 and June 1, 2009.

The current CMS was designed in 1993 and implemented in 1994. The cost to maintain this aging system is increasing, and technology obsolescence has been realized. Further, the system does not encompass court-wide technological needs. Rather, several standalone systems have been developed through the years to collect data that the current software does not collect due to a couple of factors: (a) it is too costly to have the vendor add or modify existing data fields, and/or (b) the system is not XML compliant, which is a fairly new requirement for justice systems to facilitate data exchange.

A Subcommittee on Technology and Information Systems was formed in 2004, which was chaired by my colleague, Chief Justice Torres. As a result, a work group was formed to assess current and future needs with nationally known case management system vendors. Work performed included identifying data required to be collected mandated by local and/or federal laws (e.g., sex offender registry website-published data).

Memo to the Governor of Guam  
Letter of Interest  
RE: State Fiscal Stabilization Fund (SFSF)  
July 31, 2009  
Page 2 of 4 Pages

The subcommittee was a cross-representation of personnel from divisions who utilize the CMS on a daily basis.

The subcommittee determined that it would be too costly to modify the existing system, and it would also be risky since the technology is over fifteen (15) years old and not compliant with current justice management information system standards. The subcommittee in 2005 recommended that a technology assessment be conducted.

Thereafter, case management system vendors were sought to price various solutions that would, at a minimum, meet our needs. The average price was \$5M for a new case management system; however, pricing did not include several components that are vital to our operations: (a) a financial management and payroll system, necessary to track fines and fees paid by defendants, restitution for victims, et cetera; (b) a personnel component; (c) a procurement / inventory component. We were informed that these components would have to be developed as separate modules and interfaced into the case management system, for an additional price.

In 2006, the Judiciary of Guam hired the National Center for State Courts (NCSC) to conduct a technology assessment. NCSC assigned consultant Richard Van Duizend as Project Director, and Lawrence P. Webster as Principal Court Management Consultant to conduct this task. The assessment was finalized in August 2006 with the following highlights:

1. The Judiciary of Guam should adopt standard architecture and tools to support future technology development.
2. The Judiciary of Guam should select a course of action for replacing its current case management system. "There comes a point... when the costs and risks associated with the operation of obsolete systems become greater than the cost and risks associated with their replacement. Two states currently are in crisis situations because they continued to use aging technology for too long, and when support for the hardware and software vanished, they did not have time to develop an alternative solution. Guam is approaching this same situation."
3. Replacement of obsolete technologies is important because many of the newer technologies rest on the foundation of these essential systems. Improved governance of criminal justice integration will allow problems in this area to be resolved.

Memo to the Governor of Guam  
Letter of Interest  
RE: State Fiscal Stabilization Fund (SFSF)  
July 31, 2009  
Page 3 of 4 Pages

Based on the assessment and our current obsolete case management system, it is imperative that the Judiciary secure resources to procure a much needed case management system, which will include the integration of existing standalone systems to continue supporting local and federal law enforcement and military installations.

A new case management system is difficult to budget for locally given the government's current revenue situation. Without a new case management system, public safety would be compromised, as the existing system is Guam's repository for criminal history records. These existing criminal history records are intended to be migrated to, or interfaced with, the new case management system to provide uninterrupted data for Guam's law enforcement officers who continue to access and enforce Guam laws on a 24/7 basis.

Pursuant to the American Recovery and Reinvestment Act (ARRA), Sec. 3 -- Purposes and Principals, (b) General Principles Concerning Use of Funds, "The President and the heads of Federal departments and agencies shall manage and expend the funds made available in this Act so as to achieve the purposes specified in subsection (a), including commencing expenditures and activities as quickly as possible consistent with **prudent management**." (emphasis added)

In addition, the Act further states under Division A – Appropriation Provisions, Title I – General Provisions, Subtitle A – Use of Funds, Section 1102, that preference will be given for quick-start activities "that can be started and completed expeditiously."

Therefore, the Judiciary of Guam is cognizant of the accelerated time requirements associated with ARRA funds, but must also approach the project methodically and prudently due to (1) the complexity of the proposed procurement, (2) the large dollar amount associated with the project, and (3) compliance with procurement rules and regulations. I am certain you can appreciate the Judiciary's will to manage this project as cautiously as possible and to proceed as good stewards of public resources.

Based on the above, it is estimated that a minimum of \$5M to \$6M will be needed to purchase a new CMS that will fit the needs of the Judiciary and ultimately, the Territory of Guam.

Memo to the Governor of Guam  
Letter of Interest  
RE: State Fiscal Stabilization Fund (SFSF)  
July 31, 2009  
Page 4 of 4 Pages

Your consideration is greatly appreciated. My points of contact for this project are Robert S. Cruz or Jacqueline Z. Cruz, who may be reached at 475-3128 or 475-3270, respectively.



**F. PHILIP CARBULLIDO**  
Acting

cc: Chief Justice Robert J. Torres  
Shawn Gumataotao, Governor's Deputy Chief of Staff  
Perry C. Taitano, Administrator of the Courts  
Robert S. Cruz, Deputy Administrative Director  
Anthony A. Meno, Controller  
Pete F. Leon Guerrero, MIS Administrator  
Jacqueline Z. Cruz, Court Programs Administrator  
Raymond L.G. Taimanglo, Procurement & Facilities Administrator



**GUAM PUBLIC LIBRARY SYSTEM**  
*Sisteman Laibirihan Pupbleko Guåhan*  
Government of Guam



February 27, 2009

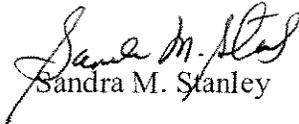
Memorandum

To: Mr. J. George Bamba, Chief of Staff, Office of the Governor  
From: Acting Territorial Librarian/Director, Guam Public Library System  
Subject: Response to Memo regarding Federal Stimulus Package

*Hafa Adai!* Attached is this department's response to your Memorandum dated February 19, 2009 regarding the Federal Stimulus Package.

Should you require additional information, please do not hesitate to contact me at 475-4753 or 475-4754.

Thank you.

  
Sandra M. Stanley

/bmg

Attachment

CF10309 01095

**PROJECT NAME:**

Guam Public Library System Hagåtña Library Renovation and Site Improvements

**Project Contacts**

Primary Contact

Name: Sandra M. Stanley  
Position: Acting Territorial Librarian/Acting Director  
Agency: Guam Public Library System  
Address: 254 Martyr Street  
Hagåtña, Guam 96910-5141  
Phone: (671) 475-4753/54  
Facsimile: (671) 477-9777

Other Key Officials

Name: Jacqueline T. Florig  
Position: Administrative Assistant  
Agency: Guam Public Library System  
Address: 254 Martyr Street  
Hagåtña, Guam 96910-5141  
Phone: (671) 475-4755/53  
Facsimile: (671) 477-9777

**Mission Statement:** Serving Guam residents since 1949, our mission is to provide free and open access to information and ideas fundamental to a democracy to every resident on Guam. The library system will protect intellectual freedom, promote literacy, encourage lifelong learning, and maintain cultural materials.

Improving and Upgrading Library Services for the Community into the Future

**Project Description**

The Guam Public Library System (GPLS) is seeking funding for the construction and/or renovation of its library facilities, thus improving its library services to the community. We hope to achieve these goals mainly at the Nieves M. Flores Memorial Library in Hagåtña, where it is centrally located on Guam; and hope to mirror improvements to its five (5) branch public libraries.

Renovation of added rooms to the main library facilities in Hagåtña will generally be a welcomed improvement. Improvements will be for better services in the library

services division, administrative support unit, and its technology support unit. GPLS believes this is necessary with the impending military build-up on Guam in providing sufficient library services to the community as a whole. Renovation of facilities is important as adequate space and tools are important for a more efficient outcome of any service.

### **Facilities Improvements**

**Professional Conference Room in Main Library.** Another expansion we wanted to add is a professional conference room, where meetings can be held that can accommodate more participants. If added, it would be located on the 1<sup>st</sup> floor area. This in itself will provide a venue which will make it more accessible to patrons and youth organizations for “mini” workshops and meetings, including for GPLS board meetings. This venue will be also ideal as it will be enclosed and should not interrupt other patrons in the building.

If necessary, a professional conference room will indeed provide funds by charging a fee to organizations, thus, an added supplement to GPLS funds. Funds that will go back to the library fines and fees for continued library improvements, whether for facilities or equipment, such as computer upgrades, etc.

**Computer Lab.** Having a separate Computer Lab would provide an area that will be enclosed and at the same time not interrupt other patrons in the building. Classes will not be limited to only during the summer but also as the demand is needed. These classes were very popular with the children and the elderly during the summer and there was actually a waiting list. Again, the main library is centrally located and this would be an ideal venue for computer classes. The above conference room may also be utilized for the library’s computer classes, so consideration should be made to either provide a bigger area for both a Professional Conference/Computer Lab or to make it two separate rooms.

**Children’s Room in Main Library.** Literacy introduced at an early age is a positive approach to reading. Also, with the impending military build-up on island, more literacy program activities should be implemented. With this added room, activities could be every day that the library is open and not be limited. GPLS believes that the expansion of a Children’s “Romper Room” will benefit the toddlers and younger children in implementing some of the more “activity related” literacy programs and at the same time not interfering with the other patrons’ concentration in the building.

**Administration Office.** The current Administrative Support Unit office is located on the 3<sup>rd</sup> floor of the main library. There are plans to use the whole 3<sup>rd</sup> floor as the Technical Processing area. The Technical Processing consists of books and non-books, and other library materials and the Serial Processing (*periodicals/magazines*). This entails **Selection and Acquisition** (*formulating policies; selection of special material; and selection of books and non-book library material*); **Classification and Cataloging**

*(Dewey Decimal System of classification; descriptive cataloging; bibliography searching; accessioning collection; preparation of shelf-list cards; and on-line computerization); and Maintenance (repairing and replacements; shelf reading; weeding and surveying; and inventory).* Relocating the administration office elsewhere, will free up the space for 3<sup>rd</sup> floor to be utilized strictly for the Technical Processing area, as supplies, shelving are already set up for this.

GPSS would prefer to keep the location of the administration office in Hagåtña and moving it to the 1<sup>st</sup> floor by adding a separate office would be ideal. It could either be built on the ground floor or located as a second floor on top of the Children's Room.

**Installation of split air-conditioning units** for the two-storey structure above would be necessary.

**Upgrade/Repairs.** Again the main library is an old facility and maintaining it has been a challenge. There is always something that requires fixing. There are several old cracks that are very visible especially by the loading dock area at the main library. Then there are leaks in the building, these are more problematic especially during the "rainy" season. These will require funding to fix but not just as a "band-aid" solution. The branch libraries also have its challenges and again require funding. A thorough building assessment would have to be launched to address all these problems once and for all.

**Fencing and Lighting for Security.** Loitering is sometimes a problem and installation of a six-foot (6') high fence around the perimeter of all the GPLS libraries, including exterior lighting such as "flood" lights would be an added security to its already new alarm system to prevent further destruction or vandalism.

### Technology Division

**GPLS Technology Requires Continued Funding Support.** One of the goals of GPLS is to upgrade the local area network (LAN) and wide area network (WAN). Currently, the Nieves M. Flores Memorial Library in Hagåtña, which is the Main library, is now on the Metro E network improving access to Guam Department of Administration (DOA) Data Processing's AS400 and other resources. The goal is to continue upgrading the remote branches to the Metro E which will centralize internet, Horizon database access and control of all workstations improving efficiency and performance for both patrons and staff.

GPLS is currently in the process of implementing and deploying a domain environment that will improve workstation access, application access and will comply with the Children's Internet Protection Act (CIPA) requirement that is also indicated in the GPLS's 5-Year Plan.

GPLS would need to have sufficient funding at all times to meet this goal. In connecting all branches to the Metro E, we would need to continue funding this once it is

implemented to all the branches. Hardware and software will require upgrades throughout the years.

**Information Technology/Server Room.** With the growing technology being made available to GPLS, there is a need to improve the existing Information Technology/Server room. A need for a more efficient place to adequately store not only all the IT equipment, but also the necessary inventory.

**Renovation of the 1<sup>st</sup> and 3<sup>rd</sup> floor restroom** at the Hagåtña main library to be ADA compliant.

**Installation of Diesel Generators for all GPLS branch libraries.** Generators for all GPLS libraries will be welcomed. Ultimately, no interruption in services due to power outages from typhoons and other causes, natural or otherwise.

All renovations above, where applicable, should be ADA compliant.

One of the long term goals for the Guam Public Library System (GPLS) is a **State of the Art Library**. Again, GPLS' Nieves M. Flores Memorial Library, which is the main library in Hagåtña is an old facility. It hopes to one day have a "*state of the art library*" where everything will be automated and hopefully providing a more efficient service. Other than more space, which would be necessary to adequately accommodate the increasing number of patrons, especially with the impending military build-up, more staff would be required for better service. More staff will provide more educational/literacy programs to reach everyone, more to process books to make it to the book shelves as soon as they arrive, and more to archiving and preserving valuable library materials, including storage of these as we are a Government Depository. The Hagåtña location would be the ideal place, as it is centrally located.

If construction for this new library happens, there will be five (5) other branch libraries available to the public. They are the Maria Rivera Aguiqui Memorial Library (Agat branch); Barrigada, Dededo, Rosa Aguiqui Reyes Memorial Library (Merizo branch) and the Yona public library. The GPLS Bookmobile, "*Library on Wheels*" will also remain operational.

### **Project Justification**

The last renovation at the main library in Hagåtña was in 1979. The third floor was added and since then, only minor improvements and typhoon repairs have been made. With the added growth of its collection of library books and its increased use of the computers for internet usage by the patrons and school children, there is a need to expand space needed for shelving and new computers. We are always striving to keep up with the growing technology available for all libraries world wide and to some day be able to link through the use of a global database for all library systems. A "state of the art" library will also be welcomed to accommodate the whole community and with the impending military build-up, would be more than adequate. However, if renovation is the only course available, that is more than welcomed as well.

The construction of a new conference room will allow for adequate community use; the children's room for unlimited "activity" related literacy programs and for non-interruption to other patrons; the Computer Lab for the increasing popularity of the children and elderly computer classes. All to be easily accessible and ADA compliant will be located on the first floor of the main library. The administration offices to be constructed on the 1<sup>st</sup> floor will free up space on the 3<sup>rd</sup> floor for its existing Technical Processing Room.

Once again, with the growing technology being made available to GPLS, there is a need to improve the existing Information Technology/Server room located on the second floor, plus the current space is not adequate enough.

For safety purposes and to protect public property, there is need for the installation of added exterior emergency lighting and a six-foot high fence for all of the GPLS facilities.

The existing restrooms of the 1<sup>st</sup> and 3<sup>rd</sup> floor of the main library in Hagåtña are in dire need of repair. The renovated restrooms will meet ADA compliance. There are structural cracks in the loading dock area that needs repair.

Due to island power outages, there is a need to protect sensitive library material through a level of climate control. Therefore, installation of diesel generators is warranted.

**Funding Needs:**

**Cost Estimates and Timeline** (*amounts are approximate numbers only, where actual quotations were provided by vendor, we expect numbers to change since last quoted*)

Basis for cost estimates (*some were based from vendor per request for quotation*)

1. Construct an additional room for the administration office <i>(Please note: smoke/fire/security alarm/air-conditioning system/emergency lights have not yet been taken into consideration)</i>	\$ 175,000.00
2. Construct 2-storey concrete structure 20 ft. wide by 42 ft. long	\$ 175,000.00
3. Renovation of the Information Technology/Server room	\$ 50,000.00
4. Installation of split air-conditioning units	\$ 25,000.00
5. Installation of a 6 ft. high chain link fence and renovation of 1 <sup>st</sup> & 3 <sup>rd</sup> floor restroom to meet ADA compliance	\$ 80,000.00
6. Repair crack at southeast portion of the exterior walls of Hagåtña Library (loading dock)	\$8,000.00
7. Supply/install six (6) generator sets for (6) libraries complete with housing, design build, ready for use	\$ 26,000.00
	<hr/>
	<b>Total: \$539,000.00</b>

A "state of the art" library would require assessment and new construction plans, which would have to be acquired, should funding be made available.

The timeline for completion of all projects above will be dependent upon funding.

### **Operations and Maintenance Costs**

The operations and maintenance costs will be requested in the yearly budget.

### **Project Significance**

The renovation, upgrade, and any new construction of the main and branch libraries are necessary to improve library services to the residents of Guam. The significance of improving facilities, at a first glance is noticeable. Upon viewing the improvements, level of service should increase as all improvements and upgrades are for that purpose. For the facilities itself, construction of any addition to a facility is important. The need for it is indicative of statistics. As statistics increase, patronage increases and expectations from the public will be higher. Again, with the impending military build-up, this is necessary. Space has to be expanded to accommodate the growing number of patron visits.

### **Project Objectives**

The primary objective of the proposed project is to improve and maintain library facilities to continue viable library services to the community, including the impending military build-up. With this proposal, the activities will meet the library's continued goal of providing a safe and comfortable library system, which will include an accessible conference room on the first floor and repairs at the Nieves M. Flores Memorial Library in Hagåtña, technology support upgrade, materials and space for public library use, and necessary security measures. The Guam Public Library System hopes these will be achieved upon completion of the project.

Performance measures will include increased usage of the library, especially with an accessible conference room, children's room, and Computer Lab on the first floor. This will also provide a venue which will make it more accessible to patrons and youth organizations, the community as a whole, especially with the impending military build-up, adequate space with increased patronage will be necessary. The current conference room is located on the 3<sup>rd</sup> floor, which is not as accessible and adequate enough to accommodate a large group. As observed during several meetings for the Guam Home School children who have used the conference room on several occasion. With a new and spacious conference room, it could comfortably accommodate more people, especially students or youth organizations. A conference room on the 1<sup>st</sup> floor would also serve as an enclosed area for workshops. The Computer Lab will serve as another enclosed room for the library senior citizens "elderly" and youth computer classes, which have become popular each time it is offered; oftentimes there are people on the waiting list. All in all, the main objective is to improve library services and have adequate space for everyone for both employees and patrons, especially with the impending military build-up on Guam.

Also anticipated is a reduction in vandalism of public property with the extra security measures.



February 27, 2009

George Bamba  
Chief of Staff  
Office of the Governor of Guam  
P. O. Box 2950  
Hagatna, Guam 96932

RE: Federal Stimulus Package

Dear Mr. Bamba:

Please find attached the response to your letter regarding feedback needed from agencies to include in your proposal for federal stimulus funding. Thank you for accepting our information, despite the delay in its submittal.

Project Name: **Relocation of Front Gate**

Funding Needs: \$30,000

Project Significance: **Important safety and security measure:** PBS GUAM is located in between George Washington High School and Guam Community College. High school students navigate their way daily (7:30am – 5:30pm) between the two campuses by passing through PBS GUAM's parking lot, then crossing directly in front of the station's open front gate. This causes a constant hazardous situation for children and drivers, since they are both sharing the entrance of the gate. Note that GPSS does not provide personnel to control the traffic to prevent any mishaps. By correcting this situation with the relocation of PBS GUAM's front gate and developing a sidewalk between the GWHS and GCC, students are kept safe and traffic is managed. Also, the repair of the existing front-gate needed to secure PBS GUAM facilities has been a long-standing need. Essentially, this project will help ensure safe conditions for children and all in the vicinity.

Brief Description:

1. Transfer of the existing front-gate opening, to be aligned with Sesame Street. This will create a 4-way stop intersection.
2. For safety purposes, students walking between George Washington High School and Guam Community College will need to be rerouted. Currently, students are walking across KGTF frontage area and entering/exiting through the old and damaged gate entrance. This causes a safety hazard, not to mention their close proximity to PBS GUAM's existing tower located on the property. A public sidewalk along GWHS and PBS GUAM's perimeter fence (Washington Drive) is highly





Guam Educational Telecommunication Corporation

- recommended, which will allow students to walk safely between the high school and the college.
3. A GTA pedestal needs to be relocated to be adjacent to the easement. Currently, the pedestal is located on parking pavement on PBS GUAM property, and needs to be relocated since it is in line with the proposed new gate entrance to PBS GUAM facilities.

---

Project Name: **Building Expansion, to include storage facility**  
Funding Needs: \$75,000 - \$100,000  
Project Significance: ***PBS GUAM is rapidly growing:*** With the advent of Digital Television Transition and its new branding, the station faces growth in production services and digital technology capabilities. The technology allows for increased channels and other advance technologies that require more space for operational needs. This means increased services to our growing population and patrons of PBS GUAM.  
Brief Description: Plan for the expansion of the existing facility to allow for a larger production services work area, as well as to house the new digital technology. An adjoining storage facility will accommodate the supplies and equipment of the growing station.

---

Project Name: **Upgrade of OB Van internal equipment**  
Funding Needs: \$120,000  
Project Significance: ***PBS GUAM owns the only Outside Broadcast (OB) Van on Guam.*** The station proudly owns the only OB Van on island, which other stations covets and often rent from the station. PBS GUAM is contacted by major off island networks for media coverage of important news happening on island. At 16 years old, the current equipment in the van is obsolete and outdated. Thus, new equipment is needed to replace older equipment, such as the video cassette recorders, cameras, monitoring equipment, and generator. Most importantly, these items are not technically supported anymore by the manufacturers.  
Brief Description: Purchase of new video and audio equipment, a generator, and other modern equipment to replace the obsolete and outdated versions, thus updating the only OB Van on island.





Guam Educational Telecommunication Corporation

Project Name: **Upgrade Master Control Operations with Digital Switcher & Automation**  
Funding Needs: \$220,000  
Project Significance: ***Direct digital transmission a necessity:*** PBS GUAM currently transmits an analog signal to the transmitter going through digital equipment for conversation. The switcher in-house will allow us to transmit digitally directly to our transmitter site located in Barrigada. This contributes to the digital transition the nation.... (fitting into a larger program/project)  
Brief Description: Purchase digital switcher equipment, along with related terminal accessories needed for operation. Separate purchase of emergency alert system receiver and decoder.

---

Project Name: **Broadcast Management Software**  
Funding Needs: \$25,000  
Project Significance: ***Automated broadcast management replaces manual operations:*** PBS GUAM currently manages its programming and broadcasting scheduling manually. In this digital age with fast pace of information, it is imperative that the station transitions into a fully automated operations. This means that content management, scheduling, trafficking and sales solutions allow for the flexibility and structure that customers demand in this rapidly evolving market. It especially will result in smoother operations, and quicker response to programming and broadcasting needs.  
Brief Description: Purchase of new broadcast management software from reputable vendors familiar with serving public television stations. Equipment, maintenance, and training will be included to ensure smooth transmission from manual to automated operations.

The above proposed projects will contribute to our efforts to meet PBS GUAM's mission, which includes the ability to present programs that are educational, inspirational, and entertaining. We hope that Governor's Office will seriously consider supporting the projects outlined above, once the federal stimulus package is awarded to Guam

Thank you for supporting your public television station, PBS GUAM.

Sincerely,

A handwritten signature in black ink that reads "SAMABINI".

Sam Mabini, Ph.D.

General Manager, PBS GUAM

Guam Educational Telecommunications Corporation





**Prepared By: Office of *I Maga' Lahan Guahan* &  
the Bureau of Budget & Management Research**

